



**Eden Valley , Cumbria Group
All cyclists welcome**

for more details and runs list - www.edenvalleyctc.org.uk

1. This is the Constitution of EDEN VALLEY CYCLING UK ('The Group') agreed on 10th April 2021 at the Annual General Meeting held virtually by ZOOM replacing all previous constitutions.

2. **The Group** is called: EDEN VALLEY CYCLING UK

Objects / purposes:

3. The objects / purposes of the Group are to promote cycling in Cumbria and further afield who wish to engage with the Group activities and aims.

4. **Membership** The principal criteria for membership of the Group shall be 'interest in cycling'. It is a requirement of Membership that members are current Members of Cycling UK (especially important because of the public liability insurance requirements for Club activities in addition to personal cover). For further information on membership see Annex below.

5. **The Committee** The Group will be administered by a Committee consisting of at least three individuals elected at the Annual General Meeting (AGM)

The Officers to be elected are the:

- Chair who may not be elected for more than 3 consecutive years.
- Secretary
- Treasurer

Other roles performed by the Committee members will include:

- Membership Secretary
- Welfare Officer
- Publicity Officer
- Rides Secretary

And such other roles as determined by the Committee which currently include

- Campaigns Officer
- Statistics Officer

6. Any member of the Group may stand for election to the Committee.

7. The Committee may co-opt members to the Committee who shall have full voting rights.

8. The Committee shall not exceed 10 members including Officers and co-opted members. Members of the Committee may perform more than one role, with the exception of Chair, Secretary and Treasurer who must be separate individuals. It is not advisable for the Welfare Officer to also be the Secretary.
9. The Committee will hold not less than 2 committee meetings a year.
10. The Committee will appoint an Honorary Auditor to preside over the accounts, which will be produced by the Treasurer for scrutiny by the Committee at least once a year. The Honorary Auditor may not be a member of the Committee.

AGM

11. The Committee will hold an AGM in compliance with the requirements of CYCLING UK and in any event at intervals not greater than 18 months.
12. The AGM may be held 'virtually' i.e. by electronic / other remote means.
13. The Secretary shall give the membership of the Group not less than one calendar month's notice of the date, time and venue of the AGM (by the Blog, email and by paper for those without internet access) and shall comply with the further requirements of Cycling UK.
14. Failure to give requisite notice to a member or members shall not invalidate the Notice unless the failure extends to 25% or more of the members.
15. Any member of the Group may submit a motion in writing to the Secretary for the AGM not less than 14 days prior to the AGM.
16. Matters for determination at the AGM of the Group will be confined to items on the Agenda for the Meeting and items submitted to the Secretary by members as above **EXCEPT** the Chair, with the agreement of 50% of members attending the Meeting, **may** accept a Motion for debate and resolution for which the requisite Notice has not been given.
17. All members of the Group may vote at any General Meeting.
18. Voting will be by show of hands or as determined by the Chair at or prior to the meeting both for 'in person' and 'virtual' meetings.
19. Members must attend in person to vote and may not appoint a proxy.
20. In the event of a tie, the Chair of the Group will have the casting vote.
21. At the AGM, members will:
 - a) elect:
 - the Chair (included in the Committee)
 - the Secretary (included in the Committee)
 - the Treasurer (included in the Committee)
 - the balance of the Committee

b) approve accounts for the Group.

c) consider motions on the Agenda or otherwise validly authorised.

22. The quorum for an AGM is 6 members present.

Special General Meetings

23. Special General Meetings of the Group will be held

a) if the Chair requests one OR

b) if a written, signed request, with a proposed motion by 6 members or 25% of members of the Group, whichever is the greater, is delivered to the Secretary (physically, mail or electronically).

On receipt of a valid request the Secretary shall convene a Special General Meeting to be held within 2 calendar months of receipt of the request.

24. The quorum for a Special General Meeting is 6 members present.

25. The provisions as to Annual General Meetings above as to notice publication, venue, attendance, virtual meetings, Agenda, Motions and voting shall apply to Special General Meetings.

GROUP ASSETS:

26. The property and funds of the Group shall only be used to achieve the Objects / Purposes of this Constitution and cannot be used for the personal gain of a member or members outside these Objects / Purposes.

27. The Committee may wind up the Group if it is deemed appropriate due to lack of sufficient members to be viable and/or there are insufficient funds to run the Group effectively.

28. CYCLING UK will take possession of all property, funds and financial assets of the Group on dissolution of the Group.

Constitution adopted at a meeting held by Zoom on 10th April 2021

Signed by:

Bill Openshaw (Chair)

John Roelich (Secretary)

Annex:

Application for membership and refusal or removal of membership

- Membership Applications should be made in writing, using the Group's Membership Application Form, submitted to the Secretary (email being acceptable).
- Membership may be refused or removed for conduct or character likely to bring the Group into disrepute.
- Joining membership and termination of membership will be determined by the Chair and the Secretary. In the event of the Chair and or the Secretary not agreeing / being unavailable, the Committee will appoint another person (from the Committee or general Membership) in his / her place.
- Appeal against membership refusal or removal may be made (in writing) to the Secretary or Chair. The Committee will appoint a Panel of not less than 2 to determine the appeal. The Chair and Secretary or substitute person who made the initial decision are excluded from discussion and appointment of and to the Panel.
- The Panel may call for written submissions, including answers to Panel questions, from
 - a) the Appellant and
 - b) reasons / grounds of decision from the Chair / Secretary / substitute.
- The Panel may call for oral submissions from the Appellant and / or Chair, Secretary / substitute and may ask questions of these persons
- The Panel decision on such matters will be final.

Signed by:

Bill Openshaw (Chair)

John Roelich (Secretary)